



Center for the Advancement of Jewish Education

Ensuring Our Jewish Future

## REQUEST FOR APPROVAL OF IN SCHOOL PROFESSIONAL DEVELOPMENT

To receive credit, please submit this form 30 days in advance for credit of professional growth for in-school workshops and seminars.

It is the responsibility of the individual/school requesting approval to be sure an attendance sheet with printed names and signatures is turned in no later than 7 days after the event.

Submitted by: \_\_\_\_\_  
(Individual's name or school name) Please Print

Title of Session(s) \_\_\_\_\_

Date(s) \_\_\_\_\_ Time \_\_\_\_\_

Instructor(s) Name/Title \_\_\_\_\_

Instructor's credentials \_\_\_\_\_

For sessions less than 4 hours, please give a description of what will be covered. For sessions/ courses more than 4 hours, please attach a syllabus or course outline. It is required that an assessment be included as part of the seminar.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### NOTE: NO RETROACTIVE CREDIT WILL BE GIVEN

Return to **Greater Miami Board of License, c/o CAJE, 4200 Biscayne Blvd., Miami, FL 33137-3210. For information call: (305) 576.4030.**

FOR OFFICE USE ONLY:

Date received: \_\_\_\_\_ Approval  Yes  No

Number hours of credit to be given \_\_\_\_\_ Initialed \_\_\_\_\_